



Company Name:

Name of Person Completing Survey:

Email:

Survey Completion Date:

Phone:

Berkley Industrial Comp

WHEELS - OVER THE ROAD VEHICLES

Question 1:

Does the Human Resources department evaluate annual Motor Vehicle reports (MVR) for all drivers: pre-hire and annually thereafter for current drivers?

Description:

Selecting safe and qualified drivers is one of the most important steps for an effective safety program. Drivers that have been properly screened means that the drivers are drug-free and have acceptable driving histories that meet a pre-defined written criteria.



Yes

No

Comments:

Question 2:

Are MVRs evaluated using written criteria such as a points system?

Description:

Establish screening criteria for reviewing current and potential new hires' driving records (this is applicable for both DOT or Non-DOT). You will need defined POINTS OR NOGO criteria to determine if you will hire or retain drivers. An example of a POINTS screening tool is available by contacting you R.A.M.P. Risk Management Consultant.

Yes

No

Comments:

Question 3:

Does the company have a written drug free workplace policy and conduct drug screenings for: pre-hire, post-incident, reasonable suspicion, and screens employees on a random basis?

Description:

Implement a Drug-Free workplace policy that includes the following (Mandatory for DOT drivers):

- *Pre-hire screening*
- *Random screening*
- *Reasonable suspicion screening*
- *Post-incident screening*

DOT-regulated accounts will be required to participate in the FMCSA Drug & Alcohol clearinghouse. For more information, click the link / URL below.

Reference URL: <https://clearinghouse.fmcsa.dot.gov/>

- Yes
 No

Comments:

Question 4:

Is management prepared to restrict driving privileges and if needed terminate employees that do not meet minimum point requirements identified during MVR evaluations?

- Yes
 No

Comments:

Question 5:

Do all drivers receive drivers training a minimum of annually (not just DOT drivers)?

- Yes
 No

Comments:

Question 6:

Are all drivers involved in accidents, near-misses, or observed to be operating in an unsafe manner receive remedial training?

Description:

Remedial Training: Following accidents, near misses, or identification of unsafe driving behaviors should result in the driver undergoing some form of remedial training. This training will be situational dependent and at the discretions of the assigned master driver.

- Yes
 No

Comments:

Question 7:

Does the company have a detailed new hire orientation training process to include documented ride-a-longs with experienced drivers?

Description:

New Hire Training: This will consist of the following:

Driver safety pledge which will provide a review of company expectations for all drivers.

Assign new drivers to experienced driver for hands-on training; document process with ride-a-long form and checklists. Be sure to customize this process to the type of trucks and trailers your employee will be operating. A new driver checklist is available by contacting your R.A.M.P. Risk Management Consultant.

Yes

No

Comments:

Question 8:

Are defensive driving techniques is incorporated into all drivers' training sessions?

Description:

Defensive Driving: This is the practice of using defensive driving strategies that minimize the risk and help avoid accidents by predicting hazards on the road. There are defensive driving training programs that are beneficial to incorporate into the overall driver training program. Defensive driving training will give your drivers the skills needed to avoid accidents and not take unnecessary risks. This risk management center contains several training resources for defensive driving which is available to all Berkley Industrial Comp policy holders for FREE!

Yes

No

Comments:

Question 9:

Does the company have a designated fleet safety manager that conducts regular ride-a-long or ride behind evaluations for all fleet drivers (a minimum of annually for each driver)?

- Yes
- No

Comments:

Question 10:

Is the use of electronic devices such as cell phones while driving and other forms of distracted driving restricted via company policy?

Description:

Distracted Driving: Electronic devices such as cell phones and other technology have created a road environment full of drivers that are not focused on driving. It is imperative that employers address distracted driving in a formal written policy and driver training. This can be part of the safety pledge process. FREE employer resources regarding distracted driving can be found using the link / URL below.

Reference URL: <https://www.nsc.org/road-safety/safety-topics/distracted-driving>

- Yes
- No

Comments:

Question 11:

Are all vehicle accidents investigated by a manager or supervisor?

Description:

It is important to be prepared for an accident before it occurs. Have a defined response plan on which supervisors will respond to the scene to investigate accidents. Supervisors that will respond to vehicle accidents will need additional training. Equip all vehicles with "accident kits".

Other accident planning considerations are HAZMAT spill response, properly reporting incidents to DOT as required by regulations, a drug-screening process for drivers involved in the incident, and a committee review of the accident after the investigation has been concluded. Please contact your R.A.M.P. Consultant to get a copy of a Vehicle Accident Form.

Yes

No

Comments:

Question 12:

Are fleet vehicles are equipped with accident kits to include required investigation forms and procedures of what to do when involved in an accident?

Description:

Vehicle accident kits should include:

- *Instructions of who the driver should contact following the incident*
- *Instructions for the driver of what to do following the incident*
- *Forms for the company driver to complete at the incident scene*

Yes

No

Comments:

Question 13:

Are vehicles equipped with electronic monitoring devices and does management monitor drivers for safe driving metrics: routes, speed, hard stopping, etc...?

Description:

GPS Monitoring / Telematics: Technology has offered management effective tools to better monitor their vehicles and driver performance. Telematics devices collect and transmit data on vehicle use, maintenance requirements, vehicle idle, times, automotive servicing, vehicle/equipment locations, safety compliance (speeding, seat belt use, hard stopping, swerving, etc..) If on the road driving is a major exposure for your organization, exploring the various telematics products on the market could prove to be extremely beneficial to the organization and applies to several aspects of the business to include: safety, production efficiency, cost savings, maintenance, and performance.

- Yes
- No

Comments:

Question 14:

Does management review electronic device data and provide regular feedback to drivers?

- Yes
- No

Comments:

Question 15:

Is a reward or participation program available for drivers and positive recognition given by management for top performers?

Yes

No

Comments:

In order to receive additional consultation support and assistance in correcting the items that were identified as "NO" answers in this survey; please return a copy of the completed survey to your assigned R.A.M.P. consultant or email a completed copy to ramp@berkindcomp.com.

Thank you for taking this survey and being pro-active with your safety program. The R.A.M.P. Team is available to assist you with your risk management needs. Please feel free to contact your assigned consultant for additional support.

