

Safety Assurance

Objective: To assure that proper safety procedures are followed during preparation and occupation of trench excavations.

Please check the items below where you observe that improvement is possible, and indicate a corrective approach to address the risk factor.

NEEDS FOCUS	PROCEDURE	CORRECTIVE APPROACH				
		1	2	3	4	5
	Have necessary supplies					
	Soil properly classified					
	Pre-inspection completed and documented					
	Protective system selected (slope/bench/trench box/shoring)					
	Standing or running water in trench					
	Weather conditions monitored					
	Vibration sources adequately controlled					
	Protective system is correct type for application					
	Installation in accordance with manufacturer instructions or design specifications					
	Shoring/shielding extends above trench wall					
	Safe egress/access provided a minimum every 25 feet					
	People are out of fall crush zones					
	Sloping/benching/shielding/shoring adequate					
	Spoils pile adequate distance from trench					
	Workers protected from fall hazards					
	Workers protected from falling objects					
	Proper bracing and shoring of other items, e.g. sidewalk					
	Atmospheric monitoring					
	Confined space issues addressed/permit developed					
	Other (specify):					
	Other (specify):					

1 = Retraining

2 = Assignment to work with safety mentor

3 = Increased frequency of safety observations

4 = Unsafe condition or “non-enabled task” that needs to be addressed

5 = Presentation at team meeting

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Indicate who is responsible and the corrective action date:
