



# Berkley Industrial Comp Safety Blast



## OSHA Top 10 Most Frequent Cited Violations

OSHA's "Top 10" list provides employers with valuable insight into not only where they may be cited but also where there is a high potential for a workplace incident. It is important to recognize that many injuries and fatalities are preventable. The list varies very little each year, making it good to refresh employees annually and mitigate injuries.

### Lock Out Tag Out

Lock Out Tag Out (LOTO) is the practice and procedures to safeguard employees from the unexpected energization or startup of machinery and equipment or release hazardous energy during service or maintenance activities. This procedure applies to facilities and projects where employees are engaged in the cleaning, repairing, servicing, setting up, or adjusting of machinery, equipment, or processes that could start up unexpectedly or release stored energy.

Common equipment that requires LOTO: heavy machinery, conveyor systems, baler, industrial-sized saws, bridge saws, overhead cranes, hoppers, boilers, milling machines, printing equipment, etc.

### Lock Out Tag Out Procedures & Responsibilities

- Assure that a specific procedure for controlling the energy and locking out each machine and piece of equipment exists
- Assuring that authorized and affected employees complete the correct training
- Assuring that qualified persons are assigned to supervise lockout/tagout procedures
- Coordinating the continuation of lockout/tagout protection through shift or personnel changes
- Requiring that all locks are keyed differently and that only one key exists for each lock and remains in the possession of the authorized employee to whom it has been assigned
- Coordinating all lockout and energy control activities with client, owner, contractor, and subcontractor practices and programs
- Assuring that both the organization's energy control plan and the control plan of a contractor or subcontractor are understood and followed by employees
- Assuring that locks and tags are in good condition and are replaced if needed
- Maintaining appropriate documentation

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